



PMCB Training 2025



The PMCB offers a range of practical skills training for people at every level of the organisation. So whether you're looking to improve shop floor practices, enhance your telephone reception skills, better manage customer experience or improve emotional intelligence, we've got a great course to offer you.

Attendees receive a certificate of attendance

Business Skills

25 FEBRUARY : 8:30 - 12:30

Basics of Structured Problem-Solving

Trainer: Tanya Hulse - Training Leadership Consulting

4 MARCH : 8:30 - 12:30

Effective Delegation, Giving Instructions and How to be Assertive

Trainer: Brenda Eckstein - Brenda Eckstein International

11 MARCH : 8:00 - 13:00

Telephone Reception Skills

Trainer: Ann-Rose Oldham - Maritzburg Business College

20 MAY : 8:30 - 12:30

Customer Experience Management

Trainer: Sarah Giles - Training Leadership Consulting

6 AUGUST : 8:30 - 12:30

The High Performing Team

Trainer: Dirk Calitz - Outdoor Educators

2 SEPTEMBER : 8:30 - 12:30

How to Network your Way to Success - Relationship Building

Trainer: Brenda Eckstein - Brenda Eckstein International

14 OCTOBER : 8:00 - 13:00

Telephone Reception Skills

Trainer: Ann-Rose Oldham - Maritzburg Business College

29 OCTOBER : 8:30 - 12:30

Time Management

Trainer: Sarah Giles - Training Leadership Consulting

Computer Skills

13 FEBRUARY : 8:30 - 16:30

MS Excel Beginner - Level 1

Trainer: Nomcebo Shabalala - IT Certification Academy

11 JUNE : 8:30 - 16:30

MS Excel Advanced - Level 2

Trainer: Nomcebo Shabalala - IT Certification Academy

Finance & Accounting

18 MARCH : 8:30 - 12:30

An overview of the Local Government: Municipal Property Rates Act 6 of 2004 and the application of property rates.

Trainer: Janet Channing - MetGovis

Management & HR

26 MARCH : 8:30 - 12:30

Would your Business Pass a Department of Labour Audit?

Trainer: Pravashnee Kotiah - NKR Outsourced HR

23 APRIL : 8:30 - 12:30

Client Liability for Contractors

Trainer: Mike Heesen - Pro HaS Consultants

8 MAY : 8:30 - 12:30

Building Bridges: Cultural Cohesion in the Workplace

Trainer: Nokulinda Mkhize - Mashoba Media

14 MAY : 8:30 - 12:30

Employment Equity Management in South Africa

Trainer: Raj Seeparsad - Raj Seeparsad HR & Labour Consultant

3 JUNE : 8:30 - 12:30

Managing Harassment at Work

Trainer: Pravashnee Kotiah - NKR Outsourced HR

24 JULY : 8:30 - 12:30

The Art of Influence

Trainer: Richard Lyon - BizGro

29 JULY : 8:30 - 16:30

General Industrial Relations - Also Dealing with Dispute Prevention & Dispute Resolutions

Trainer: Raj Seeparsad - Raj Seeparsad HR & Labour Consultant

14 AUGUST : 8:30 - 12:30

Legal Liability for the OHS Act

Trainer: Mike Heesen - Pro HaS Consultants

19 AUGUST : 8:30 - 12:30

Mastering Employee Misconduct

Trainer: Nic Nortje - NKR Outsourced HR

26 AUGUST : 8:30 - 12:30

Management of Alcohol & Substance Abuse in the Workplace

Trainer: Golide Ndlela - SANCA Pietermaritzburg

18 SEPTEMBER : 8:30 - 12:30

Accident Investigation

Trainer: Mike Heesen - Pro HaS Consultants

12 NOVEMBER : 8:30 - 12:30

Fair & Legal Dismissal & Discipline

Trainer: Elize Ngomane - NKR Outsourced HR

Sales & Marketing

5 FEBRUARY : 8:30 - 12:30

The Complete Seller - Successful Sales in this New-Age

Trainer: Richard Lyon - BizGro

PLEASE NOTE

Dates and times are subject to change. Members will however be notified of any changes that may occur.



COSTS (including VAT)

HALF DAY: Members: R785 pp | R740 pp for 3 or more | R685 pp for 5 or more
Non-members: R1035 pp | R1015 pp for 3 or more | R980 pp for 5 or more

FULL DAY: Members: R1565 pp | R1525 pp for 3 or more | R1445 pp for 5 or more
Non-members: R1855 pp | R1795 pp for 3 or more | R1740 pp for 5 or more

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